

## **RIVERTON CITY COUNCIL**

Minutes of the  
Regular Council Meeting  
Held February 4, 2014  
7:00 PM

The regular meeting of the Riverton City Council was held on the above date and time, duly convened by Mayor Ronald O. Warpness at 7:00 p.m. City Council Members present were Todd Smith, Rich Gard, Jonathan Faubion, and Mary Ellen Christensen. Council Member Smith led the Pledge of Allegiance. Mayor Warpness declared a quorum of the Council.

City Staff present were City Administrator Steven Weaver, City Clerk/Director of Administrative Services Courtney V. Bohlender, Chief of Police Mike Broadhead, Acting Public Services Director Dawn Willhelm, Community Development Director Sandy Luers, and Administrative Secretary Kristin Watson.

**Approval of the Agenda** – Council Member Gard moved, seconded by Council Member Smith to approve the addition of an Executive Session regarding Personnel after the candidate interviews and before the voting and announcement of appointment. Motion passed unanimously. Council Member Faubion moved, seconded by Council Member Christensen to approve the agenda as amended. Motion passed unanimously.

**Communication from the Floor** – None.

**Interviews for vacant council seats in Ward I and Ward III** – Mayor and Council conducted interviews for the following candidates: Kyle Larson, Phil Lavoie, Betty Malicki, Waylon Oldman for Ward I, John ‘Lars’ Baker, and Martin Cannan for Ward III. After all of the interviews were complete, Council Member Smith moved, seconded by Council Member Faubion to convene into Executive Session for the purpose of Personnel. Motion passed unanimously at 8:00 p.m. City Clerk/Director of Administrative Services Courtney V. Bohlender was invited to attend the Executive Session. Council Member Gard moved, seconded by Council Member Christensen to reconvene into Regular Session at 8:12 p.m. Motion passed unanimously Mayor Warpness requested the Council Members to cast their votes for the vacancy in Ward I and the vacancy in Ward III. City Administrator Weaver and Police Chief Mike Broadhead collected the ballots and counted the votes. Mr. Weaver announced that Kyle Larson had been selected for Ward I and Martin Cannan had been selected for Ward III. Council Member Smith moved, seconded by Council Member Gard to approve the appointment of Kyle Larson to Council Seat Ward I. Motion passed unanimously. Council Member Gard moved, seconded by Council Member Smith to approve the appointment of Martin Cannan to Council Seat Ward III. Motion passed unanimously. Mayor Warpness conducted the Oath of Office for Kyle Larson and Martin Cannan. After the oaths, Council Member Larson and Council Member Cannan took their respective seats for the remainder of the meeting.

**Consent Agenda** – City Clerk/Director of Administrative Services Courtney V. Bohlender read the consent agenda items by title only: Approval of the Minutes – January 21, 2014 Regular Council Meeting; Approval of the Minutes – February 4, 2014 Finance Committee Meeting; Approval of the Finance Committee Recommendations – February 4, 2014; Approval of the Municipal Court Report for the month of January 2014; Catering Permit Application: Back Bar – February 28, 2014, NRA Banquet @ Armory, 3:00 p.m. – 11:45 p.m.; Malt Beverage Permit Application: St. Margaret’s School – March 15, 2014, Dinner Dance Fundraiser @ St. Margaret’s Gym, 6:00 p.m. – 9:00 p.m. Finance Committee recommended approval of the bills to be paid in the amount of \$150,348.80, payroll/liabilities for 1/24/14 in the amount of \$218,302.81, for a total of \$368,651.61. Council Member Faubion moved, seconded by Council Member Gard to approve the consent agenda as presented. Motion passed unanimously.

**Public Hearing & First Reading of Ordinance No. 14-002 – Rezone 1415 W. Monroe** – Council Member Smith moved, seconded by Council Member Faubion to open the public hearing. Motion passed with Council Member Gard abstaining from the vote. There being no one to speak, Council Member Faubion moved, seconded by Council Member Smith to close the public hearing. Motion passed with Council Member Gard abstaining from the vote. City Clerk/Director of Administrative Services Courtney V. Bohlender read Ordinance No. 14-002 by title only. Council Member Smith moved, seconded by Council Member Christensen to approve Ordinance No. 14-002 on first reading. Motion passed with Council Member Gard abstaining from the vote.

**Public Hearing & First Reading of Ordinance No. 14-003 – Main Street Sign Ordinance Revision** – Council Member Gard moved, seconded by Council Member Smith to open the public hearing. Motion passed unanimously. There being no one to speak, Council Member Gard moved, seconded by Council Member Smith to close the public hearing. Motion passed unanimously. City Clerk/Director of Administrative Services Courtney V. Bohlender read Ordinance No. 14-003 by title only. Council Member Faubion moved, seconded by Council Member Christensen to approve Ordinance No. 14-003 on first reading. After some discussion from the Council, motion passed unanimously.

**Airport Board Recommendation of Professional Consultant for 5 Years** – Council Member Christensen moved, seconded by Council Member Gard to approve Jviation as the Professional Consultant for the next five years. After some discussion from the Council and staff, motion passed unanimously.

**Resolution No. 1287 – FY 13/14 Budget Amendment** – Council Member Faubion moved, seconded by Council Member Christensen to approve Resolution No. 1287. After some discussion from the Council, motion passed unanimously.

**Council Committee Reports & Council Members' Roundtable** – Council Members Faubion, Gard and Christensen reported on the FCSD #25 Rec Board, Chamber Board, Fremont County Prevention Coalition, and Airport Board, respectively. Council Members congratulated and welcomed new Council Members Cannan and Larson. Council Member Cannan stated that he appreciated the appointment and looks forward to serving on the Council. Council Member Larson stated he was honored to serve on the Council.

**City Administrator's Report** – Mr. Weaver reported the Council Work Session scheduled for February 11, 2014, will cover the Volunteers of America presentation and Wyoming Modeler's Park Association request for addition land use.

**Mayor's Comments** – Mayor Warpness commented on the Riverton Volunteer Fire Department Firemen's Banquet and the Airport Board.

**Executive Session – Personnel** – Council Member Smith moved, seconded by Council Member Gard to convene into Executive Session. Motion passed unanimously at 9:01 p.m. City Attorney Rick Sollars, City Administrator Steven Weaver, and City Clerk/Director of Administrative Services Courtney V. Bohlender were invited to attend the Executive Session. Council Member Gard moved, seconded by Council Member Smith to reconvene into Regular Session. Motion passed unanimously at 9:32 p.m.

**Adjourn** – There being no further business to come before the Council, Council Member Smith moved, seconded by Council Member Gard to adjourn the Regular Council Meeting at 9:33 p.m. Motion passed unanimously.

CITY OF RIVERTON, WYOMING

---

Ronald O. Warpness  
Mayor

ATTEST:

---

Courtney V. Bohlender  
City Clerk/Director of Administrative Services

Publication Date: \_\_\_\_\_

ksw 2/10/14